

**Aim: to be the recognised expert voice for cancer patients, survivors and carers in Shropshire, Telford and Wrekin and mid Wales, recognised by local cancer support groups and local health commissioners and providers**

Objective	No	Actions	By whom SH & RG will give support & advice to all areas	Timescale	Current position
To be recognised by local health organisations and patients as being representative of cancer patients in Shropshire, Telford and Wrekin and mid Wales	1.1	Contact all known local cancer support groups, explain the role of the Forum and encourage them to become members, aiming for a membership of at least 25 regular attendees	GS/DR/ EW	By end of 2013	The Forum is not known to many of the local support groups
	1.2	Continue to try to resolve the issue of SaTh professionals not attending the Forum meetings	RG/SH	As soon as possible in 2013	Phone call update planned with Victoria Resolved
	1.3	Hold an event to showcase the work and role of the Forum and invite local cancer support groups and local health providers	EW/GS	By end of September?	Not yet planned- on Agenda July Forum had a stand at two health & wellbeing clinics
	1.4	Identify and join all patient led groups that currently engage with local health organisations so that the views of local cancer patients can be represented.	EW/RF	By end of 2013	Identification and contact with some groups (Shropshire Patient Group, Shropshire Healthwatch, SaTH patient group) Represented at PIEP Represented at T&W health roundtable Contact made with T&W & Shropshire councillors
	1.5	Create and fill a new role within the Forum of Communications Officer, to publicise the work of the forum and engage with local media	RF/DR	By end of April?	Work currently carried out by some members
	1.6	Produce a statement of what expertise and support the Forum could offer local health organisations and pass on to relevant people of influence in those organisations (such as contributing to peer review, development of patient literature, expert patient voice, advice on supporting rare cancers, etc.)	SH	By end of May 2013	Some engagement with local organisations. Original statement rejected. Contacts made- no longer required
	1.7	Consider the Forum role with regard to rare cancer	DR/SW/	End of April	Only recently has this

		awareness and the management within the SaTH hospitals, once the role is agreed further actions need to be identified.		2013	started to be considered by the Forum
	1.8	Promote information materials and sources for supporting people living with cancer; through the Forums website, events and meetings. overseas travel being the first example	DR/RG	End of June?	Expertise within the Forum can be utilised to create local web pages Some more information added to web site Now investigating Ask3 questions with a view to promoting
	1.9	Assess materials currently available that advise cancer patients about how to deal with other illnesses and treatment side effects, identifying any gaps and flagging these to local commissioners and providers. Also include materials for complex conditions that could be transferrable when a patient is travelling. This should include but not be exclusive to the Treatment Summary	DR	June	Some expertise in the Forum to do this Some more links added to web site

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To influence local commissioners and providers to introduce evidence based interventions and programmes that improve the patient experience and support survivorship	2.1	Identify the need for specific education workshops and pilot the delivery, working with other groups as appropriate. Analyse the feedback from participants to decide whether they have been valuable and pass on information to the commissioners and local providers for possible action.	DR/EW	By end of May?	Initial event with nutritionalist has been run, need for further workshops identified Plans for a talking with professionals workshop for cancer patients in Feb.
	2.2	Promote the concept of the treatment summary for when patients are discharged from secondary to primary care. Present commissioners with evidence to back up the need.	SH/DR	By end of April?	Evidence and sample discharge summary have been produced by Macmillan Survivorship group may be taking this forward. Treatment summary being

					followed up.
	2.3	Find evidence for what a structured cancer survivors programme could achieve and how it could be run. Present case to commissioners.	SH/RG	By end of June?	Thought to be a new piece of work locally. Meeting arranged with Marilyn Owens 2 representatives from the forum on the survivorship sub group
	2.4				

Objective	No.	Actions	By whom	Timescale	Current position
To identify a new stream of funding for the Forum	3.1	Identify a new stream of funding for the Forum to enable the work of the Forum to continue once present funds have been exhausted.	RG/SH/EW	By end of September	Present funds thought to be sufficient to support the work of 2013 Figures supplied to the SCN